



Bhutan Power Corporation Limited

Thimphu : Bhutan

MERITORIOUS PERFORMANCE AWARD

We would like to recommend Mr./Ms. _____ for the meritorious performance award for the year _____.

a.	Wing, Department, Division and Unit:	
b.	Name & Employee ID No. of official proposed for meritorious performance award.	
c.	Grade & Designation:	
d.	Date of Joining Service:	

PMS rating of previous year:

Year	Rating Achievement

Copy of achieved rating should be attached.

We feel that Mr./Ms. _____ deserves the meritorious performance award because:

(Mention details of achievements brought about by the employee)

(Signature)
Immediate Supervisor
Office

(Signature)
Head of the Wing
Wing: