Daily Log Book of Hired Vehicle

Registration No. : _____ Vehicle Type : _____

Officer using the vehicle : _____ Designation: _____

Date	Time		KM Reading		Distance Travelled	Signature of user officer
	Start	End	Start	End		

Name of Controling Officer _____

Dated Signature of Controling Officer Name of Office _____

Notes: *Please make sure the logbook is signed daily after checking the km readings.*
Single sign for the whole trip by the user officer will not be accepted.
It is the responsibility of the controlling officer to check whether daily sign is done or not.