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(An ISO 9001:2015, ISO 14001:2015 & OHSAS 18001:2007 Certified Company)



**Bhutan Power Corporation Limited**  
(Registered Office, Thimphu)  
**Human Resource & Corporate Services**  
**Human Resource & Administration Department**  
**Thimphu : Bhutan**

### Internal Vacancy Job Application Form

**Post Applied for:** \_\_\_\_\_

1. Name & Personnel No: \_\_\_\_\_

2. Date of Birth: \_\_\_\_\_ Month \_\_\_\_\_ Year \_\_\_\_\_

3. Personnel No: \_\_\_\_\_

4. Date of Initial Appointment: \_\_\_\_\_

5. Designation & Grade: \_\_\_\_\_

6. Qualification: \_\_\_\_\_

7. Services/Department/Division/Unit: \_\_\_\_\_

8. **Work Experience:**

Designation	Place of Posting	Duration(dd/mm/yy)

9. Expression of Interest (Less than 50 words): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

10. List of two Referrees:

Sl. No	Name	Organization/Services/ Dept	Relationship	Contact detail (Email & Phone #)



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**Please attach the following documents with this application form:**

1. Curriculum Vitae
2. A copy of Certificate and Academic Transcripts of Bachelor's degree / Master's degree, as per the requirement.
3. A copy of valid Security Clearance certificate (approved online).
4. Relevant Valid Audit Clearance (Interview Purpose).
5. "No Objection Letter" from the respective General Manager/Director.

**I hereby confirm that the information/ documents I have provided in the application are true to my knowledge and belief.**

**I understand that I will be violating a major code of conduct and that I can be prosecuted for perjury if I have intentionally given false information/documents**

**Note:**

1. If any aforementioned documents are missing, the application shall be disregarded. Therefore, the applicant should thoroughly check the documents before submitting.
2. The documents submitted shall not be returned.

**Please submit the application and all the mentioned complete documents to HRMD, HRAD, BPC, HQ, Thimphu before the last date of submission.**

Signature

Date: