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|  | **BPCDzo**  **Bhutan Power Corporation Limited**  ***(AnISO 9001:2015, ISO 14001:2015 & ISO 45001:2018 Certified Company)***  ***Registered Office, Thimphu***  ***Human Resource & Corporate Services***  ***Human Resources & Administration Department***  **Thimphu : Bhutan** |

PROBATION COMPLETION FORM

Performance Evaluation Form for BPC Employees Completing Their Probation Period

|  |  |  |  |
| --- | --- | --- | --- |
| NAME: | EMPLOYEE ID: | | DESIGNATION: |
| GRADE: | OFFICE & PLACE: | | DEPARTMENT: |
| PROBATION START DATE: | | PROBATION COMPLETION DATE: | |

Note:

Please use block letters.

While filling up the Probation Completion Form, Please be as legible as possible. Keep the form clean. Avoid over writing and cutting as much as possible.

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| Give a brief description of the duties carried out by the candidate during the Probation Period. (Please attach extra sheet if needed) |
|  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Performance Rating | | | | | | |
| Overall Performance | Unsatisfactory | | Satisfactory | Good | Very good | Outstanding |
|  | |  |  |  |  |
| Remarks: | | | | | | |
| Recommended for: | | | | | | |
| Supervisor: | | General Manager: | | | | |