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## Bhutan Power Corporation Limited

(An ISO 9001:2015, ISO 14001:2015 & ISO 45001:2018 Certified Company)

Registered Office, Thimphu

Human Resources & Corporate Services

Human Resources & Administration Department

Thimphu: Bhutan



BPC/HRA/HR-01/2022/862

May 30, 2022

### INTERNAL VACANCY ANNOUNCEMENT

HRAD is pleased to announce the post of Manager, Safety & Quality Division, under HR&CS, HO.

The BPC SRR states that compromising Safety, Quality, standards and code of practices shall be treated as a violation of a major code of conduct. Since the time of corporatization, BPC has always placed great emphasis on ensuring the highest safety standards & executing works with high-quality standards.

Further, as BPC is now an ISO certified company for ISO 9001: 2015 (Quality), ISO 14001: 2015 (Environment) & ISO 18001: 2007 (OHSAS), ensuring compliance with Quality, Environment & Safety standards have now assumed a very critical role for the company to maintain its brand image and ensuring its sustainability for times ahead.

The main function of the SQD is to assess the Quality, Safety & Environmental aspects of all activities of Bhutan Power Corporation Limited (BPC). Towards this the SQD shall concentrate and focus to ensure that projects, works and activities are executed as per the Quality, Environment and Safety standards as enshrined in ISO 9001: 2015, ISO 14001: 2015 & ISO 18001: 2007. In the times to come and as the office of the Safety & Quality Division matures the office of the Safety and Quality is also expected to provide the required checks and balances in the day to day operations of the company.

The SQD with a clear cut long term road map shall also provide periodic feedback or recommendations to the BPC management to improve the quality of any business/activity of BPC.

The respective specific roles and responsibilities of the Safety & Quality Division are outlined below:

#### A. Quality

1. The SQD shall be headed by an official who shall report directly to the Director, HR & Corporate Services, BPC. Other members of the SQD shall report to the Head of SQD;
2. SQD members shall become the eyes and ears of the BPC Management and as such they shall maintain the integrity of the highest standard. SQD members shall ensure to keep their findings confidential and not to share their findings with any other unauthorized persons

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