

Internal Vacancy Announcement

Support Services Division is pleased to announce the post of Project Manager (Transmission Line) at Norbugang Industrial Park(NIP), Samtse. The details of the post are as follows:

1. Under the directives of the Senior Project Manager, C&PD, the Project Manager shall be responsible for the following mandates.
2. Coordinate and oversee the works for the Construction, Supply, Erection, Testing & Commissioning of 400 kV D/C and 220 kV D/C transmission lines.
3. Any additional task entrusted by Senior Project Manager.

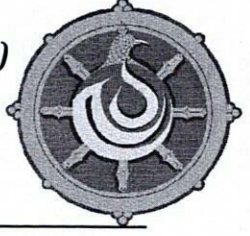
A. Duties and Responsibilities:

I. Pre-Award Contract Management

1. Project formulation in coordination/consultation with the NIP Project office and stakeholders;
 - i. Project Planning, budgeting, project scheduling, etc.
 - ii. Assist E&RD in the preparation of technical specifications and tender purposed drawings.
 - iii. Assist CMS in the preparation of tender documents, floating NIT, Bid evaluation, etc.

II. Post Award Contract Management

1. Oversee survey and construction functions for proper implementation of the project/works.
2. Responsible for liaising/dealing with the contractors and relevant stakeholders on the progress of the project.
3. Coordinate with E&RD regarding the timely approval of project drawings and specifications.
4. Monitoring and timely settlement of bills submitted by the contractor, conducting progress review meetings with contractors, and coordinating in Auditing of the projects/works.
5. Project management & controlling project tasks through proper allocation of resources for timely completion of the project.
6. Proper closing of the project with a detailed financial report and capitalization of the work.
7. Responsible for the completion of tasks/mandates of the project on schedule.
8. Ensure proper coordination with stores for material management during the implementation of projects and final handing over of the structures to relevant Divisions/Sections for Operation & Maintenance.



III. Safety & Quality Control Management

Responsible for the adoption of high quality and safety in the construction management practices using the state of art technologies and proper allocation of project resources.

IV. Environment concerns

Responsible for assigning the project tasks in strict compliance with the environmental rules and regulations of the country.

B. Qualification

Bachelor/Master's Degree in Engineering from a recognized University.

C. Grade

Minimum A3 (Posting will be in the same grade)

D. Experience

Must have served a minimum of eight (8) years in BPC including 18 months of study leave.

E. Knowledge, Skills, and Ability Criteria

- i. Should have good technical knowledge.
- ii. Excellent Managerial and analytical skills.
- iii. Should be physically fit.
- iv. Should be conversant with construction & company rules and regulations.
- v. Preference will be given to people having project management experience.

F. Incentives

Entitled to Position-Specific Allowance (PSA) of Category I i.e. 20% and communication allowance of Nu. 1,000 per month.

Interested candidates should apply via email to Deki Yuden (dekiyuden2013@bpc.bt) latest by 5:00 PM, August 11, 2023.

The application form can be downloaded from the BPC website (www.bpc.bt).


Rinchen Wangdi
General Manager