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Bhutan Power Corporation Limited
(An ISO 9001:2015, ISO 14001:2015 & ISO 45001:2018 Certified Company)
Registered Office, Thimphu
Corporate Services Department
Support Services Division
Thimphu: Bhutan



22/SSD/HRMS/2024/2790

12th September 2024

Vacancy for Manager, ESD, Trashhi Yangtse

SSD is pleased to announce the internal vacancy for the post of Manager, Electricity Services Division, Trashhi Yangtse. The details of the post are as follows:

The Manager, ESD-Yangtse shall report to the General Manager of the Distribution & Customer Services Division. The Manager shall be responsible for all the functions of the divisions and the following are the specific responsibilities:

I. Duties and Responsibilities:

1. Provide affordable, reliable, adequate and quality power supply to the customers.
2. Operate and maintain distribution network assets and systems.
3. Safeguard and optimize the usage of resources (viz., human capital, network assets, civil infrastructure, vehicles etc.) of the company in the delivery of services to customers to achieve the company's objective of economic viability and sustainability in compliance with the established company and statutory rules and regulations.
4. Formulate and implement 5-year network asset reinforcement, augmentation, and expansion plans and annual budget thereof in response to strategic plans of the company and anticipated electricity load growth/forecast of the area/region under jurisdiction.
5. Undertake accurate and timely metering, billing, collection, and accounting of electricity imports from Transmission substations and sales to customers following established company guidelines and technical standards.
6. Ensure collection efficiency through timely disconnection of services to the defaulters.
7. Undertake construction of dedicated electric distribution lines and substations that are not included in the 5-year investment plan for public agencies and private parties as deposit work in coordination with the Construction Division.
8. Implement distribution network automation, digitization, and other innovation projects formulated by the parent department to enhance the reliability, quality, and safety of electricity supply to customers.
9. Represent as focal person of ESD, BPC in the Dzongkhag and with relevant external
10. stakeholders of the company.
11. Maintain good customer relationships through efficient and reliable delivery of power supply.
12. Provide adequate public awareness on electrical safety awareness to communicate and educate the general public in both urban and rural areas about the safe utilization of electric energy to mitigate/eliminate electricity safety incidents.
13. Undertake ad-hoc and emergency distribution network augmentation and expansion works as and when such works arise in coordination with the Construction Division.
14. Prepare annual plans and budgets, and implement them as reflected in team appraisal system (TAS) targets.
15. Actively engage with all relevant internal stakeholders (at all times) to meet the company's articulated objectives/targets, customers' needs, and regulatory compliance.



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16. Ensure periodic maintenance of distribution lines & substations as per the O&M manual.
17. Monitor the losses and come up with strategies to reduce them wherever possible.
18. Responsible for timely submission of data/information to the head office or the external agencies as and when required.
19. Ensure proper management of stores & inventory in coordination with the Procurement Division.
20. Comply with the Electricity Act, Safety Code, Safety rules and all other relevant codes, acts, policies, rules and regulations of the company and country.
21. Responsible for Division Level Safety & ISO Committee, Waste Management Committee
22. and Chairman for quarter allotment.
23. Provide power clearance/sanction to the customers as per the standards and guidelines.
24. Handle customer complaints as per the manuals/standards.
25. Ensure the operation of the Distribution Management System (DMS).
26. Any other tasks assigned by the GM-DCSD, Director-DD, CEO and Management

II. Qualification

Diploma/Bachelor/Master's Degree in Engineering from a recognized University.

III. Grade

Minimum A3 for bachelor/masters and B1 for Diploma (Posting will be in the same grade)

IV. Experience

Must have served a minimum of five (5) years for a bachelor/master's and fifteen (15) years for a diploma in BPC including 18 months of study leave.

V. Knowledge, Skills and Ability Criteria

- a. Excellent technical knowledge in the operation and maintenance of distribution systems.
- b. Excellent leadership skills and must be able to guide and lead a team
- c. Excellent managerial capabilities
- d. Excellent analytical, problem-solving and decision-making skills
- e. Very good communication and writing skills

VI. Incentives

Entitled for communication allowance of Nu. 800/- per month.

Interested candidates should apply via email to Cheten Lhamo (chetenlhamo@bpc.bt) by 5:00 PM, 20th September 2024 (Friday).

The application form can be downloaded from the BPC website (www.bpc.bt).

Rinchen Wangdi
General Manager