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DRUK HOLDING & INVESTMENTS LTD.

GROUP STANDARD BIDDING DOCUMENT

GOODS

[For value up to BTN 2 million]



Tender No. BPC/D&CSD/ESD-MONG/TECH-03/2025

- Bidding Document for**
- a. Supply and Delivery of Tools & Plants**
 - b. Supply and Installation of CCTV**

Package F03 – 2025

29th August 2025



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NOTICE INVITING TENDER

Bhutan Power Corporation Ltd. (BPC), Electricity Services Division, Mongar for **Supply and delivery of Tools & Plants and Supply and installation of CCTV**

Tender No. BPC/D&CSD/ESD-MONG/TECH-03/2025 dated August 29, 2025

Bhutan Power Corporation Ltd. (BPC), Distribution Department, Distribution & Customer Services Division Electricity Services Division, Mongar invites eligible bidders with valid trade license to submit your bid for the **a. supply and delivery of Tools & Plants. b. Supply and installation of CCTV** as per the following Terms and Conditions:

Terms and Conditions

1. Scope of Supply
 - 1.1. The bidder(s) may quote for any or all items as per the technical specification and the Price Schedule as attached at Annexure -II.
2. Clarification to the bidding document
 - 2.1. Further information can be obtained in writing from
 Attention: **Sr. Divisional Manager**
 Address: **Electricity Services Division, Mongar**
 Phone number: 975-04-641459
 Electronic mail: esdmongar@bpc.bt
 Bid clarification requests will be received on or before:
 Time: **17:00 Hrs**
 Date: **12th September, 2025**
3. Documents comprising bid
 - 3.1. The bid must be accompanied by the following document:
 - i. Bid Security
 - ii. Valid Trade license
 - iii. Tax clearance
 - iv. Price Schedule
 - v. Any other relevant documents
4. Bid Price
 - 4.1. All prices shall be quoted in **BTN (Ngultrum)**. The quoted price shall be inclusive of taxes, duties and other levies to the final place of delivery, if required.
 - 4.2. The final place of delivery is **Bhutan Power Corporation Ltd, Electricity Services Division, Mongar**.
 - 4.3. For **LOT I**, each item shall be evaluated and contract awarded separately to the firm(s) offering the lowest evaluated price for each item.
 - 4.4. For **LOT II**, the bidder(s) must quote for all the items under this bid. Price bids will be evaluated for

all the items together and contract awarded to the firm offering the lowest evaluated total cost of all the items.

5. Bid Validity

- 5.1. The bid shall be valid for **60 days** from the date of submission of the bid. In exceptional circumstances, prior to the expiration of the bid validity period, the Purchaser may solicit the Bidder's consent to an extension of the bid validity period. The request and responses shall be made in writing. A bid valid for a shorter period shall be considered non-responsive.

6. Bid Security

- 6.1. The bid shall be accompanied by the bid security of **Nu. 3,800.00 (Three thousand eight hundred only)** in the form of Cash Warrant/ Unconditional Bank Guarantee/ Banker Cheque/ Demand draft in the name of the **Sr. Divisional Manager, ESD Mongar, BPC** issued by the Financial Institution enforceable in any Banks in Bhutan.

- a) The Bid security shall be valid up to **15th October 2025**.
- b) The Bid Security is to be submitted as a part of the Bid in a separate sealed envelope.
- c) Any Bid not accompanied by bid security of adequate value and validity shall be rejected by the Purchaser as non-responsive.

- 6.2. The bid security shall be forfeited in the following cases:

- a) If the Bidder withdraws the bid after Bid opening during the period of Bid validity.
- b) If the Bidder does not accept the correction of the Bid price;
- c) In the case of a successful bidder, if the bidder fails within the specified time limit to sign the Contract or furnish Performance Security.

7. Submission of Bids

- 7.1. The bidder(s) shall submit one original bid and clearly marked **ORIGINAL**. In addition, the bidder(s) should also submit one copy marked as **COPY**. The bid including all documents should be duly filled, signed and sealed in an envelope and addressed to and delivered at the following address:

Sr. Divisional Manager

Electricity Services Division, Mongar

Phone number: 975-04-641459

Electronic mail: esdmongar@bpc.bt

OR

- 7.2. The price bid in the form attached may be submitted electronically at the following address: **Not applicable.**

- 7.3. Your bid in the required format should be addressed and submitted to ESD Mongar, BPC on or before September 12, 2025 (17:00 Hrs)

8. Submission deadline
- 8.1. The deadline for receipt of your bid(s) by the Employer is **September 12, 2025 (17:00 Hrs)**.
Bids by electronic means *are not* acceptable.

9. Bid Opening

- 9.1. The bid(s) will be opened in the presence of bidders or their representatives who choose to attend at
Date: September 15, 2025
Time: 09:30Hrs
Venue: ESD Mongar, Conference Hall

In case due date of the opening of the bid falls on non-working days, the opening of the bid shall be on next working day at the same time.

10. Evaluation of Bid

- 10.1. Bids determined to be substantially responsive to the technical specifications and commercial conditions will be evaluated by comparison of their quoted prices. In evaluating the bids, the Purchaser will determine for each bids the evaluated price by adjusting the priced bid by making any correction for any arithmetical errors as follows; where there is a discrepancy between amounts in figures and in words, the amount in words will govern;

- 10.2. where there is discrepancy between the unit rate and the line-item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted shall govern unless in the opinion of the Purchaser there is an obviously gross misplacement of the decimal point in the unit rate, in which case the line-item total as quoted shall govern, and the unit rate shall be corrected.

- 10.3. To assist in the evaluation, comparison of the Bids, the Purchaser may, at its discretion, ask any Bidder for a clarification of its Bid. Any clarification submitted by a Bidder that is not in response to a request by the Purchaser shall not be considered.

11. Purchaser's Right to Accept Any Bid, and Reject Any or All Bids

- 11.1. The Purchaser is not bound to accept the lowest bid and reserves the right to accept or reject any or all the bids without assigning any reason whatsoever.

12. Quantity Variation

- 12.1. Depending on the final requirement, at the time of the award of the Contract, the Purchaser may increase or decrease the quantities by twenty five percent (25%) of the indicated quantity.

13. Award of Contract

- 13.1. The Purchaser shall award the Contract to the Bidder whose offer has been determined to be the lowest evaluated Bid. The Purchaser shall issue Notification of Award/ Purchase Order to the successful Bidder. Until a formal Contract is prepared and executed, the Notification of Award shall constitute a binding Contract.

14. Delivery Schedule

- 14.1. The supply of the Goods and related service shall be completed within **30** days from the date of issue of the Purchase Order.

15. Performance Security

- 15.1. The Supplier shall be required to furnish Performance Security of 10% of the quoted price in the form of cash warrant, demand draft or unconditional Bank Guarantee in the name **Sr. Divisional Manager, ESD Mongar, BPC** issued by a financial institution enforceable in any Banks in Bhutan, which shall be furnished upon issuance of notification of the award. Performance Security shall be valid till the end of warranty period and will be returned after the end of warranty period.

Or [insert as applicable]

- 15.2. The 10% of payment shall be retained as security deposit and shall be returned at the end of the warranty period : **Not applicable.**

16. Liquidated Damage

- 16.1. If the Supplier fails to deliver any or all of the Goods by the date(s) of delivery or fails to perform the Related Services within the period specified in the Contract/ Purchase Order, the Purchaser shall deduct Liquidated Damages at the rate of **0.1 %** per day for each day of delay to a maximum of 10% of the quoted price.

17. Payment Terms

- 17.1. At the time of release of payment, Tax shall be Deducted at Source [TDS] from the gross amount of bills as per the Income Tax Act of the Bhutan. The Purchaser shall furnish necessary TDS Certificate to the Bidders, issued by the Department of Revenue & Customs, RGoB.

18. Warranty Period

The Supplier shall provide the warranty for a period of **one year** for the goods to be supplied and confirm that if any faults are detected within the warranty period in the supplied/installed Goods, the Supplier shall be bound to rectify the fault or replace the Goods as the case may be. The performance security shall be used to cover the cost of supplies not delivered or defective items not replaced or rectified.

However, for consumables, perishable Goods, and other items of short shelf-life, no warranty shall be applicable. The Supplier shall be responsible only for delivering such Goods in good condition, free from defects, and within their valid shelf-life at the time of delivery.

- 18.1. Any goods found defective during the warranty period shall be replaced/ repaired by the supplier at his cost. If the supplier fails to rectify and or replace the defective goods, the Purchaser shall do it at the cost of the supplier.

19. Submission of Bid
 - 19.1. The Bidder shall submit the Bid Submission Form using the Form in the Annexure I: This form must be completed without any alterations to its format, and no substitutes shall be accepted. All blank spaces shall be filled in with the information requested.
 - 19.2. A bid in which the Bid Submission Form not duly filled, signed and sealed by the bidder shall be rejected.
20. Termination
 - 20.1. The Purchaser may, by written notice, terminate the Purchase Order or Contract [if applicable] in whole or in part at any time for its convenience:
 - 20.2. if the Supplier fails to perform any other terms and conditions specified with the Purchase Order/ Contract, or exceeds the maximum amount of Liquidated Damages; and
 - 20.3. if the Supplier fails to perform any other obligation(s) under the Purchase Order / Contract, and if the Supplier does not take any remedial action within a period of 30 days after receipt of a notice of default from the Purchaser specifying the nature of the default(s).
21. Governing Law
 - 21.1. The Contract/ Purchase Order shall be governed by and interpreted in accordance with the Laws of Bhutan.
22. Dispute Resolution
 - 22.1. Any settlement of dispute or arbitration of matter arising from the contract shall be settled as per the Alternative Dispute Resolution Act of Bhutan 2013 for Bhutanese Supplier and United Nations Commission on International Trade Law [UNCITRAL] Arbitration Rules of 1976 for International Supplier and will be binding for both parties.



Bid Submission Form

[The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.]

Date :

Tender No.:

To :

.....

.....

We, the undersigned, declare that:

(a) We have examined and have no reservations to the Bidding Documents, including Addenda number: *[insert the number and date of issue of each addendum];*

(b) We offer to supply in conformity with the Bidding Documents and in accordance with the Schedule of Supply the following Goods and Related Services: *[insert a brief description of the Goods and Related Services];*

(c) The total price of our Bid, excluding any discounts offered in LOT I and LOT II is:.....
.....
[insert the Bid Price in words and figures, indicating the various amounts and their respective currencies];

(d) The discounts offered and the methodologies for their application are:

Discounts. If our Bid is accepted, the following discounts shall apply:
.....
.....
[Specify in detail each discount offered and the specific item of the Schedule of Supply to which it applies.]

(e) Our Bid shall be valid for a period of **60 days** from the date fixed for the Bid submission deadline and it shall remain binding upon us and may be accepted at any time before expiry of that period;

(f) If our Bid is accepted, we commit to provide a Performance Security in accordance with Clause 15 for the due performance of the Contract;

(i) We have no conflict of interest;

- (k) We have read the terms and conditions carefully, understood and agree to comply with all the clauses which are mentioned therein. In case of any breach of any condition on our part, we shall be liable for actions as per terms and conditions of the Contract.
- (l) We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal contract is prepared and executed.
- (m) We understand that you are not bound to accept the lowest evaluated Bid or any other Bid that you may receive.
- n) We accept the Vendor Performance Management System.

Signed: _____

Designation _____

Name: _____

Duly authorized to sign the bid for and on behalf of: _____
[insert complete name of Bidder]

Dated on _____ day of _____ [insert date of signing]



Integrity Pact Statement

This agreement should be a part of the tender document, which shall be signed and submitted along with the tender document. The head of the employing agency/or his authorized representative should be the signing authority. For the Bidders, the Bidder himself or his authorized representative must sign the integrity pact (IP). If the winning Bidder had not signed during the submission of the bid; the tender shall be rejected/cancelled.

INTEGRITY PACT

1: General

Whereas the **Mr. Sangay Choden, Sr. Divisional Manager, ESD, Mongar BPC** here in after referred to as the Employer one part, and (Mr..... representing the (*name of person, the firm/construction Employer*) on the other part (hereafter referred to as the Bidder) here by execute this agreement as follows:

2. Objectives

Now, therefore, the employer and the Bidder agree to enter into this pre-contract agreement, here in after referred to as integrity pact, to avoid all forms of corruption by following a system that is fair, transparent and free from any influence/ unprejudiced dealings prior to, during and subsequent to the currency of the contract to be entered into, with a view to:

- 2.1. Enable the Employer to obtain the desired contract at a reasonable and competitive price in conformity to the defined specifications of the works, goods and services; and
- 2.2. Enable Bidders to abstain from bribing or any corrupt practice in order to secure the contract by providing assurance to them that their competitors shall also refrain from bribing and other corrupt practices and the Employer shall commit to prevent corruption, in any form by their officials by following transparent procedures.

3. Commitments of the Employer

The Employer commits itself to the following:

- 3.1. The Employer hereby under takes that no official of the Employer, connected directly or indirectly with the Contract, shall demand, take a promise for or accept, directly or through intermediaries, any bribe, consideration, gift, reward favour or any material or immaterial benefit or any other advantage from the Bidder, either for themselves or for any person, organization or third party related to the Contract in exchange for an advantage in the bidding process, bid evaluation, contracting or implementation process related to the Contract.
- 3.2. The Employer further confirms that its officials have not favored any prospective Bidder in any form that could afford an undue advantage to that particular Bidder during the tendering stage, and shall further treat all Bidders alike.

4. Commitments of Bidders

The Bidder commits himself to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of his bid or during any pre-contract or post-contract stage in order to secure the Contract or in furtherance to secure it and in particular commits himself to the following:

- 4.1 The Bidder shall not offer, directly or through intermediaries, any bribe, gift, consideration, reward, favour, commission, fees, brokerage, any materials or immaterial benefit to any official of the Employer, connected directly or indirectly with the bidding process, or to any

person, organization or third party related to the contract in exchange for any advantage in the bidding, evaluation, contracting and implementation of the Contract.

- 4.2 The Bidder further undertakes that he has not given, offered or promised to give, directly or indirectly any bribe, gift, consideration, reward, favour, commission, fees, brokerage, any material or immaterial benefit to any official of the Employer or otherwise in procuring the Contract or forbearing to do or having done any act in relation to the obtaining or execution of the Contract or any other contract with the Employer for showing or forbearing to show favour or disfavor to any person in relation to the Contract or any other contract with the Employer.
- 4.3 The Bidder shall not collude with other parties interested in the contract to preclude the competitive bid price, impair the transparency, fairness and progress of the bidding process, bid evaluation, contracting and implementation of the contract.
- 4.4 The Bidder, either while presenting the bid or during pre-contract negotiations or before signing the contract, shall disclose any payments he has made, is committed to or intends to make to officials of the Employer or their family members, agents, brokers or any other intermediaries in connection with the contract and the details of services agreed upon for such payments.
- 4.5 The Bidder shall not enter into any monetary dealings or transaction, directly, with any tender committee member, and if he does so, the Employer shall be entitled forthwith to rescind the Contract and all other contracts with the Bidder.

5. Sanctions for Violation

The breach of any aforesaid provisions or providing false information by employers, including manipulation of information by evaluators, shall face administrative charges and penal actions as per the existing relevant rules and laws.

The breach of the Pact or providing false information by the Bidder, or any one employed by him, or acting on his behalf (whether with or without the knowledge of the Bidder), or the commission of any offence by the Bidder, or any one, employed by him, or acting on his behalf, shall be dealt with as per the provisions of the Penal Code of Bhutan, 2004, and the Anti – Corruption Act, 2006.

In the event of a breach, the Employer shall also take all or any one of the following actions, wherever required:

- 5.1 Immediately call off the pre-contract negotiations without giving any compensation to the Bidder. However, the proceedings with the other Bidder(s) would continue.
 - 5.2 Immediately cancel the contract, if already awarded/signed, without giving any compensation to the Bidder.
 - 5.3 Forfeit the Earnest Money/security deposited with the Employer.
 - 5.4 Recover all sums already paid to the Bidder.
 - 5.5 Encash the advance bank guarantee and performance bond /warranty bond, if furnished by the Bidder, in order to recover the payments, already made by the Employer, along with interest.
 - 5.6 Cancel all or any other Contracts with the Bidder.
 - 5.7 Debar the Bidder from entering into any bid from the Employer as per the Debarment Rule.
6. Examination of Books of Accounts

- 6.1 In case of any allegation of violation of any provisions of this integrity pact or payment of commission, the Employer/authorized persons or relevant agencies shall be entitled to examine the Books of Accounts of the Bidder and the Bidder shall provide necessary information of the relevant financial documents and shall extend all possible help for the purpose of such examination.
7. Monitoring and Arbitration
- 7.1 The Employer shall be responsible for monitoring and arbitration of IP as per the procurement rules.
8. Legal Actions
- 8.1 The actions stipulated in this integrity pact are without prejudice to any other legal action that may follow in accordance with the provisions of the extant law in force relating to any civil or criminal proceeding as.
9. Validity
- 9.1 The validity of this integrity pact shall cover the tender process and extend until the completion of the contract to the satisfaction of both the employer and the Bidder.
- 9.2 Should one or any provision of this pact turn out to be invalid, the remainder of this pact remains valid. In this case, the parties shall strive to come to an agreement to their original intentions.

We, hereby declare that we have read and understood the clauses of this agreement and shall abide by it. Further, the information provided in this agreement is true and correct to the best of our knowledge and belief.

The parties here by sign this Integrity pact at (*name and location of place*) on (*dd/mm/yy*).



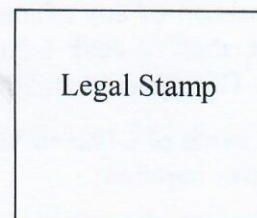
EMPLOYER

CID: 10705001146

Witness

Name: Norbu Sherpa

CID: 11804002122



BIDDER

CID:





Name:

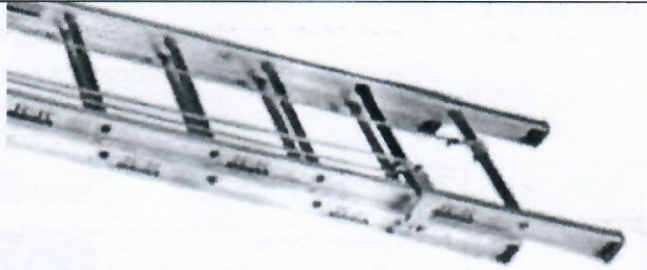


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Annexure- I

Technical Specifications

LOT I : Tools and Plants

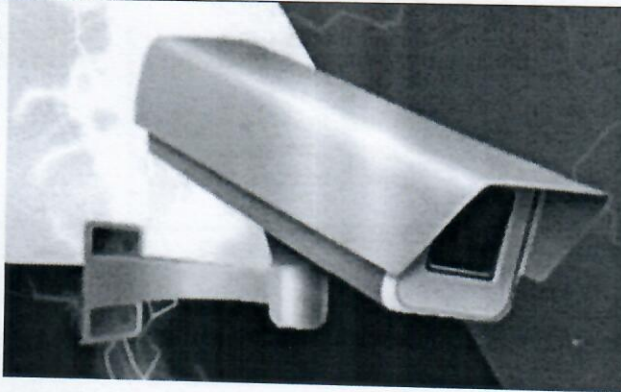

Sl no	Technical Specification	Sample Picture
1	Rotary Hand Pump <ul style="list-style-type: none"> • Make: Approved Brand • Type: Oil Drum Hand Pum(Manual Oil Pump) • Usage: Suitable for General Use (Transformer Oil) • Construction: Heavy-duty steel/aluminium, corrosion-resistant • Features: Hand crank operation 	 
2	Power Chain Saw – Large <ul style="list-style-type: none"> • Make: Stihl / Approved Brand • Model: MS385 / MS382 or equivalent • Engine: 72–80 cc, petrol engine • Bar Length: Minimum 18”–20” • Features: Heavy-duty for felling and cross-cutting. 	
3	LED Head Lamp <ul style="list-style-type: none"> • Make: Approved Brand • Type: Rechargeable LED Head Lamp • Charging: USB-C preferred • Luminous Output: ≥ 300 lumens • Protection: Water-resistant (IPX4 or higher) • Features: Adjustable head strap, minimum 4 hours runtime on high mode. 	

4	Aluminium Ladder – Sliding Type <ul style="list-style-type: none"> • Make: Approved Brand • Type: Sliding Aluminium Extension Ladder • Length: 12m full extension • Construction: Heavy-duty aluminium alloy • Safety: Anti-slip rungs, locking mechanism, stabilizer bar. 	
5	Binocular <ul style="list-style-type: none"> • Make: Nikon / Approved Brand • Model: A211 16x50 or equivalent • Magnification: 16x • Lens: 50mm objective lens, multi-coated optics • Features: Rubber armoring for durability, clear bright image. 	
6	Adjustable Wrench <ul style="list-style-type: none"> • Make: Approved Brand • Size: 2-inch jaw opening • Material: Drop-forged steel • Finish: Corrosion-resistant • Features: Precision-machined jaw for firm grip. 	

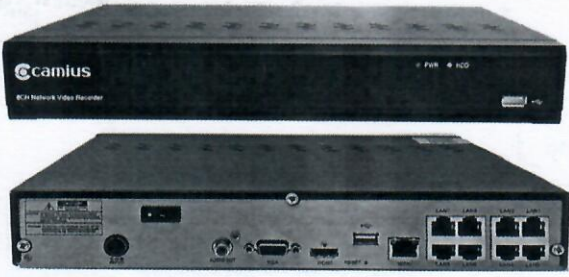



Technical Specifications

LOT II: Supply and installation of CCTV

SL no	Technical Specification	Sample Picture
1	<p>5MP PoE IP Bullet Camera</p> <ul style="list-style-type: none"> • Make: Hikvision/Approved Brand • Type: IP Bullet Camera • Resolution: 5 Megapixel • Power Supply: PoE (Power over Ethernet) • Features: Night Vision, Outdoor Use, Weatherproof Housing 	
2	<p>5MP PoE IP Dome Camera</p> <ul style="list-style-type: none"> • Make: Hikvision/Approved Brand • Type: IP Dome Camera • Resolution: 5 Megapixel • Power Supply: PoE (Power over Ethernet) • Features: Night Vision, Indoor/Outdoor Use, Vandal Resistant 	



3	<p>Network Video Recorder (NVR)</p> <ul style="list-style-type: none"> • Make: Hikvision / Equivalent • Type: 8/16 Channel NVR • Resolution Support: Up to 5MP input • Power Input: 240V AC • Connectivity: Multiple LAN/PoE ports, HDMI/VGA output, USB ports • Features: Remote Viewing Support, H.265 Compression, Motion Detection Recording. 	
4	<p>PoE Network Switch</p> <ul style="list-style-type: none"> • Make: Hikvision / Equivalent • Type: PoE Ethernet Switch • Ports: 8 x PoE LAN Ports + 2 x Uplink Ports • Power Input: 240V AC • PoE Standard: IEEE 802.3af/at • Features: Plug & Play, Surge Protection, Fanless Silent Design. 	



Annexure- II

Price Schedule

LOT 1: Tools & Plants

Sl.No	Item	Specification	Unit	Qty	Rate (Nu.)	Total Amount (Nu.)
1	Rotary Hand Pump	oil drum Hand pumps & Manual oil pumps for General Use	set	1		
2	Power chain Saw Large	Model: Stihl MS	set	2		
3	Led Head Lamp	Best quality -Rechargeable (preferably USB-C, Water-resistant)	set	15		
4	Welding Gloves	Best quality	PAA	2		
5	Aluminum Ladder 12m	Sliding	set	3		
6	Binocular Nickon	Nickon A211 16X50,16x Magnification or Equivalent	set	1		
Total Amount (Nu.)						
Total Amount in in words						



Price Schedule

LOT II: Supply and installation of CCTV

Sl.No	Item	Specification	Unit	Qty	Rate (Nu.)	Total Amount (Nu.)
1	IP CCTV Camera	4MP PoE IP Bullet/Dome Hikvision, Standard IR, ISO certified/equivalent	no	4		
2	NVR (Network Video Recorder)	8-channel with H.265 compression	no	1		
3	PoE Switch	8-port PoE switch (for 5 cameras)	no	1		
4	Hard Disk	2TB SATA for NVR storage	no	1		
5	LAN Cable (Cat6)	~150 meters	m	150		
Connectors & Accessories						
6	RJ45		no	8		
7	Couplers		no	25		
8	Casing	20x12x1.2mm Providing & Laying	m	150		
9	Installation Charges	Including camera mounting & NVR setup	each	4		
Total Amount (Nu)						
Total Amount in words						

Signature of Supplier:	Supplier's Official Stamp
Name of Supplier :	
Date :	

